

# Polo Club at Rooster Springs

## Architectural Variance Request

Rev 10-2-18

### Submission of Plans to Architectural Control Committee (ACC)

**Community Name:** \_\_\_\_\_

*Please attach a detailed (to scale) drawing or blueprint of your plan(s) and a copy of your community plat in duplicate*

Name: \_\_\_\_\_ Date submitted: \_\_\_\_\_ Date Received by ACC: \_\_\_\_\_

Property Address: \_\_\_\_\_

Phone (h): \_\_\_\_\_ (w) \_\_\_\_\_ e-mail: \_\_\_\_\_

In accordance with the covenants, easements, charges, and liens ("declaration") and the association's rules and regulations, I request Architectural Committee consent to make the following changes, alterations, renovations, additions and/or removals to my property: (briefly describe here & attach necessary details) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Is this an amendment to a previous request? \_\_\_\_\_ If yes, approximate date of previous request: \_\_\_\_\_

I understand that under the declaration and the rules and regulations, the committee will act on this request and provide me with a written response of their decision. I further understand and agree to the following provisions:

1. No work or commitment of work will be made by me until I have received written approval from the association.
2. All work will be completed at my expense and all future upkeep will remain at my expense.
3. All work, once commenced, will be performed expeditiously and in a professional manner by me or by a contractor.
4. All work will be performed at a time & in a manner as to minimize interference & inconvenience to other property owners.
5. I assume all liability and will be responsible for all damage and/or injury which may result from performance of this work.
6. I will be responsible for the conduct of all persons, agents, contractors, and employees who are connected with this work.
7. I will be responsible for complying with, and will comply with, all applicable federal, state, and local laws, codes, regulations, and requirements in connection with this work, and I will obtain any necessary governmental permits and approvals for the work. I understand and agree that the Community, its board of directors, its agent and the committee have no responsibility with respect to such compliance and that the board of directors' or its designated committee's approval of this request shall not be understood as the making of any representation or warranty that the plans, specifications, or work comply with any law, code, regulation, or governmental requirement.
8. I understand that a decision by the committee is not final and that the board of directors may reverse or modify a decision by the committee upon the written application of any owner made to the board of directors within ten (10) days after the committee makes its decision.
9. The contractor is: \_\_\_\_\_

10. If approved within twenty-one (21) days, the work would start on or about \_\_\_\_\_ and would be completed by \_\_\_\_\_.

11. I agree to pay a non-refundable Variance Processing Fee of \$500.00 (payable to community HOA) for legal review and recording (applicable to all approved variances).

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Return this form to the address below: